



# PAJARO VALLEY WATER MANAGEMENT AGENCY

36 BRENNAN STREET • WATSONVILLE, CA 95076  
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**Board of Directors Meeting  
December 7, 2016, 11:00 am**

**Pajaro Valley Water Management Agency  
36 Brennan Street – Warren Koenig Conference Room  
Watsonville, CA 95076**

## **SPECIAL MEETING AGENDA**

### Americans with Disability Act

*If you wish to attend a meeting and you will require assistance in order to attend and /or participate, please call the Agency at (831) 722-9292 in advance of the meeting and every effort will be made to accommodate your attendance and participation.*

### **Agenda Item**

Note: The Board may take action on any item listed on the agenda

#### **1. Swearing in of new and re-appointed Directors**

#### **2. Call to Order**

#### **3. Roll Call of the PVWMA Directors:** Rosemarie Imazio (Chair), Amy Newell (Vice-Chair), Dwight Lynn, Dave Cavanaugh, Paul Faurot, Javier Zamora, Donald Bussey

#### **4. Pledge of Allegiance**

#### **5. Oral Communications**

*This time is set aside for members of the general public to address the Board of Directors on any item not on the Agenda, and that is within the subject matter jurisdiction of the Board of Directors. Each speaker is allotted up to 3 minutes. No action or discussion shall be taken on any item presented except that the Board may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters pertaining to the Board may be scheduled for discussion at a future meeting or referred to staff for clarification or a report, at the pleasure of the board.*

#### **6. Informational Items**

- A. Basin Management Plan Implementation Update
  - 1. Introduction by staff
  - 2. Questions from Board
  - 3. Public comment
  - 4. Board discussion and deliberation
  - 5. Board action

#### **7. Future Meetings**

- A. Administrative/Finance Committee, Tuesday, December 13, 2016, 4:00 p.m., Warren Koenig Conference Room, 36 Brennan Street, Watsonville
- B. Project & Facility Operations Committee, Wednesday, December 14, 2016, 3:00 p.m., Water Resources Center, 500 Clearwater Lane, Watsonville

*This agenda is subject to revision and maybe amended prior to the scheduled meeting. If amended, a Final Agenda will be posted at the PVWMA offices at 36 Brennan Street, Watsonville, 72 hours prior to the meeting. Copies of the Final Agenda will be available at the Board Meeting. This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1900 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact PVWMA at (831) 722-9292 during regular business hours at least 24 hours prior to the time of the meeting.*

**PVWMA Special Board of Directors Meeting Agenda**

**December 7, 2016**

- C. Pajaro Valley Water Management Agency Financing Corporation Annual Meeting, Wednesday, December 21, 2016, 6:00 p.m., Watsonville City Council Chambers, 275 Main Street, 4<sup>th</sup> Floor, Watsonville
- D. Board of Directors Meeting, Wednesday, December 21, 2016, 7:00 p.m., Watsonville City Council Chambers, 275 Main Street, 4<sup>th</sup> Floor, Watsonville

**Adjournment**

## MEMORANDUM

**DATE:** December 2, 2016  
**MEETING OF:** December 7, 2016  
**TO:** Board of Directors  
**FROM:** General Manager  
**RE:** **INFORMATIONAL ITEM 6A:** Basin Management Plan Implementation Update

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### INTRODUCTION

The intent of this recurring agenda item is to keep the Board of Directors (Board), the public, and other interested parties informed of Basin Management Plan (BMP) implementation activities. Today's update is focused on activities related to the recent Request for Proposals to Provide Program Management Services. A detailed summary of overall Basin Management Plan implementation activities, including a PowerPoint Presentation, can be found in the September 21, 2016 Board meeting materials (<http://pvwater.org/board-and-committees/director-agendas.php>).

### DISCUSSION

The BMP Implementation Strategy was distributed to the Board and made available to the public at the September 21 Board meeting. Staff gave a presentation on the Implementation Strategy at both the September 21 and the October 19 Board of Directors meetings. Staff issued a Request for Proposals to Provide Program Management Services (RFP) to the companies listed in Table 1 on October 21; the deadline for submittals was November 22.

**Table 1**

<b>Carollo Engineers</b> Mr. Lou Carella	<b>GHD</b> Mr. Ted Whiton
<b>CH2MHill</b> Mr. Pete Rude	<b>HDR</b> Mr. Bob Ellis
<b>Denise Duffy and Associates</b> Ms. Denise Duffy	<b>SWCA</b> Mr. Steve Stielstra
<b>Dudek</b> Ms. Stephanie Strelow	<b>Water Systems Consulting</b> Mr. Jeffrey Szytel
<b>ESA</b> Ms. Jill Hamilton	<b>Waterways Consulting</b> Mr. Matt Weld
<b>Fall Creek Engineering</b> Mr. Peter Haase	<b>Weber Hayes Associates</b> Mr. Craig Drizin

During the weeks leading up to November 22 deadline, staff communicated with and provided information to several firms that were considering a proposal submittal. Relevant information and reports, along with an RFP Clarifications document, were posted to the Agency's Basin

Management Plan webpage (<http://pvwater.org/about-pvwma/bmp-update.php>) in order to make sure the information would be available to all interested parties. Staff received one proposal from a team led by Carollo Engineers and three letters from firms who declined to submit a proposal but would like to continue a working relationship with the Agency on future opportunities (the cover letter from the proposal and the three additional letters are attached).

#### BMP Implementation Next Steps

Staff has started reviewing the Carollo team proposal. Once the review process is complete, staff will begin contract and scope negotiations with Carollo.

The original tentative timeline provided to the Board in September was:

- |  |                      |
|--|----------------------|
| • Issue Request for Proposals                  | October 21, 2016     |
| • Proposals Due                                | November 22, 2016    |
| • Consultant Interviews                        | December 19-20, 2016 |
| • Consultant Selection & Contract Negotiations | January 2017         |
| • Board Contract Approval                      | February 2017        |

However, an opportunity to save time exists. Negotiations will begin in December making it possible to have a contract ready for Board consideration in January.

#### **FISCAL IMPACT**

There is no fiscal impact associated with today's informational item, however, the cost associated with the projects described above are estimated to be \$6,050,000 through June 2019 as reported in Table 5 of the BMP Implementation Strategy. The successful 2015 rate setting effort provides funding for these anticipated expenditures through at least 2020.

#### **STAFF RECOMMENDATION**

That the Board receive BMP Implementation Update.

#### **ATTACHMENTS**

- Request for Proposals Response Letter from Carollo Engineers.
- Request for Proposals Response Letter from CH2M Hill Engineers.
- Request for Proposals Response Letter from Dudek.
- Request for Proposals Response Letter from GHD.

November 22, 2016

Ms. Mary Bannister, General Manager  
Pajaro Valley Water Management Agency  
36 Brennan Street  
Watsonville, CA 95076

Subject: Proposal to Provide Professional Engineering Services – BMP Program Management Services

Dear Ms. Bannister:

*"The development of the BMP followed by the 2015 rate setting effort has positioned the Agency to continue with the implementation of the proposed projects and programs."*

— Staff presentation to the Agency Board of Directors, September 21, 2016

Carollo is proud to have been a small part of the **team** that accomplished these milestones...but we also recognize that the work to achieve the ultimate goal of halting seawater intrusion and balancing the basin remains.

The next phase of that work, carrying out the Basin Management Plan Implementation Strategy, involves defining the **specific actions** to take through June 2019 to implement the highest priority projects identified in the Basin Management Plan. Defining the specific actions begins with the understanding that engineering *supports* the "other" implementation activities, not drives them. Some of these actions include:

- Confirming the project descriptions in the strategy's first 100 days.
- Prioritizing the multiple tasks to be completed in the next two years.
- Continuing dialog with the community over implementable solutions.
- Proactively discussing mitigations with regulators.
- Managing, coordinating, and reporting program team activities and progress.


To complete these actions, the Carollo team will rely on its experience in the Pajaro Valley to **anticipate, integrate, mitigate, and communicate** the challenges of implementing these projects. But what really differentiates Carollo from other teams is that the Agency and Carollo "click." We have worked closely with the Agency and the local community over the years to successfully address some of the thorniest issues facing the Pajaro Valley. We will bring the same success factors to this project, including:

- Knowledge of community expectations and regulatory requirements.
- Trust and familiarity with Agency staff and its consultants.
- Top-notch environmental, property rights, and modeling subconsultants familiar with local issues.
- A trusted and committed management team in Lou, Paul, and Elaine.

We appreciate the opportunity to propose on this Program Management Services contract, and look forward to discussing our project management services further. We know that we will address program challenges together and tackle the unforeseen, giving you the best program management and client service you've come to expect from Carollo.

Sincerely,

CAROLLO ENGINEERS, INC.

  
Louis J. Carella, P.E.  
Program Manager



CH2M HILL  
2525 Airpark Drive  
Redding, CA 96001  
Ph: 530.243.5831  
Fx: 530.243.1654

November 22, 2016

Mary Bannister  
General Manager  
Pajaro Valley Water Management Agency  
36 Brennan Street  
Watsonville, CA 95076

Subject: Request for Proposals to provide Program Management Services.

Dear Mary,

Thank you for providing CH2M HILL an opportunity to propose on the PV Water program management services for the implementation of the Basin Management Plan Update (BMP) through 2019. Our understanding is that the selected consultant will be working with PV Water to carry out and manage the tasks defined in the BMP Implementation Strategy. This letter is to inform you that CH2M HILL will not be submitting a proposal for this project.

As you know, from 2014 -2016 we provided engineering services (Final Design, Permitting Support, Bid Documents, and office services during construction) to PV Water on the K-1 Pipeline Project. During this time we developed excellent working relationships with other PV Water consultants including SWCA Environmental, Mid Coast Engineers, Gutierrez Consultants, Covello, Corollo Engineers, Norris & Associates, and your legal counsel Atchison, Barisone, Condotti & Kovacevich.

From 1995-2008 we provided engineering services (Feasibility studies, Final Designs, Bid Documents, and office services during construction) to PV Water on the Import Pipeline, Inland Distribution System, Coastal Distribution System, Harkins Slough, Pajaro River diversions, College Lake, groundwater wells, and recharge basins. During that time we also developed excellent working relationships with other PV Water consultants including Environmental Science Associates (ESA), R.B. Smith Consulting, Haro Kasunich & Associates, Weber, Hayes and Associates, James Olson Consulting Geologist, and Robert L. DeWitt and Associates.

CH2M HILL remains committed to working with PVWMA to support your ongoing success. We are always available to answer questions you may have regarding our previous PVWMA projects, and are interested in assisting you in others ways if that meets your needs. Please feel free to contact me at (530) 229-3396 or [Pete.Rude@ch2m.com](mailto:Pete.Rude@ch2m.com) if you would like to discuss further.

Sincerely,

A handwritten signature in blue ink, appearing to read "Peter H. Rude", written over a light blue horizontal line.

Peter H. Rude, P.E.  
Program Manager

cc: Brad Memeo/CH2M HILL

Mary Bannister, General Manager  
Pajaro Valley Water Management Agency  
36 Brennan Street  
Watsonville, California 95076

November 21, 2016

*Subject: Request for Proposals to Provide Program Management Services*

Dear Mary:

Dudek appreciates the opportunity to be considered for this RFP, but we regret to inform you that we will not be submitting a proposal to provide Program Management Services to the Pajaro Valley Water Management Agency (PVWMA). Given the requirements of the RFP, an engineering prime is the most appropriate lead for this project. While Dudek provides engineering services and supports many water agencies in the state, we do not have a local engineering lead that could effectively support the effort, and unfortunately, were unable to identify an engineering partner with suitable local experience for this project. However, we remain committed in our desire to support PVWMA in providing effective, cost-efficient and proactive environmental and permitting services should future needs arise. We are enclosing a Statement of Qualifications that highlights Dudek's water, CEQA and local experience to demonstrate our long-standing work on public water projects in the region and throughout the State. A brochure featuring our new Santa Cruz office also is enclosed.

As Dudek's local Principals, we have been providing environmental services for public agencies in the Monterey Bay Region for decades, including but not limited to: City of Santa Cruz Water Department, San Lorenzo Valley Water District, Soquel Creek Water District, Santa Clara Valley Water District, City of Watsonville, and Aromas Water District. Therefore, we bring expertise in water projects, regional issues, and stakeholder concerns. With Dudek's recently opened office in Santa Cruz, we can provide comprehensive environmental and permitting services for any future PVWMA project, that can maximize collaboration with District staff and consultants.

While we are unable to provide a proposal on the current RFP, we appreciate the opportunity to present our qualifications should future RFPs be issued or need for our services arise. We are confident that our team can most effectively support the Agency on its future projects. We would be happy to meet with you and Brian to further discuss Dudek capabilities. Please feel free to contact Stephanie (831-425-6523, [sstrelow@dudek.com](mailto:sstrelow@dudek.com)) or Ann (831-226-9373, [asansevero@dudek.com](mailto:asansevero@dudek.com)) if you would like to discuss or have other questions.

  
Stephanie Strelow  
Principal and Project Manager

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Ann Sansevero, AICP  
Principal and Project Manager



RECEIVED

PVWMA

November 22, 2016

Reference No. 11125225

Mary Bannister  
General Manager  
Pajaro Valley Water Management Agency  
36 Brennan Street  
Watsonville, CA 95076

**Re: Request for Proposals: Program Management Services for the Basin Management Plan Update**

Dear Ms. Bannister:

GHD thanks you for the opportunity to propose on this important Pajaro Valley Water Management Agency (Agency) program. Since we introduced GHD to you and Brian Lockwood, GHD was excited about getting our experienced staff of designers, engineers, planners and project managers engaged on the water supply and environmental review/permitting scope included in your program.

While we cannot respond to this Request for Proposal, we are very interested in future work that may come out of your program.

We would appreciate your consideration of our firm if the Agency develops an on-call consultant roster and would look forward to the opportunity to work with you in the future.

Sincerely,

GHD

Dave Lindow

Ted Whiton

DL/hf/1