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**ADMINISTRATIVE/FINANCE COMMITTEE MEETING**  
**PVWMA Conference Room**  
**Tuesday, September 13, 2016, 4:00 p.m.**  
**MEETING AGENDA**

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1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Paul Faurot, Javier Zamora

Staff: Mary Bannister, General Manager, Teresa Delfino, Finance & Administrative Services

Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approving Minutes of previous (August 9, 2016) Committee Meeting Page 1

5. Review and Consider Accepting Financial Reports for August 2016

○ Activity Report Page 2

○ Investment Report Page 3

○ Accounts Payable Report Page 4

6. Review and Consider Accepting A/R Aging update for August 2016 Page 18

7. Review and Consider Accepting Preliminary Budget to Actual Report through June 2016 Page 19

8. Discuss future agenda items and next meeting date – Tuesday, October 11, 2016, 4:00 p.m.

9. Adjourn

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**ADMINISTRATIVE/FINANCE COMMITTEE  
MEETING MINUTES of  
Tuesday, August 9, 2016, 4:00 p.m.  
PVWMA Conference Room**

Meeting called to Order at 4:05 p.m.

1. Committee members: Rosemarie Imazio (Chair), Paul Faurot, Javier Zamora  
Staff: Mary Bannister, General Manager (GM), Brian Lockwood, Senior Water Resources Hydrologist (SWRH), Teresa Delfino, Finance & Administrative Services Manager (FASM) Nancy Trevino, Financial Analyst (FA)  
  
Public: Warren Koenig
2. Director Comments: None
3. Public Comments: None
4. Consider Approving Minutes of previous (July12, 2016) Committee Meeting: The committee reviewed and approved minutes of the July 12, 2016 meeting by consensus.
5. Review and Consider Accepting Financial Reports for July 2016: The committee reviewed and accepted Financial Reports for July 2016 by consensus.
6. Review and Consider Accepting A/R Aging Update for July 2016: The committee reviewed and accepted A/R Aging Report for July 2016.
7. Review and Consider Accepting Preliminary Budget to Actual Report through June 2016: The committee reviewed and accepted the Preliminary Budget to Actual Report through June 2016.
8. Receive and Review Atchinson, Barison, Condotti & Kavacevich Fee Schedule Change: The committee received and reviewed the fee schedule for Atchinson, Barison, Condotti & Kavacevich, asked what the hourly rate increase difference was from current, and if the adjusted rate was comparable to the going rate of equal like legal services. GM spoke to say the last rate increase was 5+ years ago, and seemed to be within market rates.
9. Discuss future agenda items and next meeting date: Next meeting date set for Tuesday, September 13, 2016, 4:00 p.m.
10. Meeting adjourned @ 4:40 p.m.

PAJARO VALLEY WATER MANAGEMENT AGENCY  
Account Activity Report per Bank Statement

	Date	Deposits	Withdrawals	Balance																														
<u>CLEARING ACCOUNT - Rabobank</u>																																		
Beginning Balance	8/1/2016			\$93,909																														
Cash Receipts																																		
Disbursements			1,145,551																															
Transfers		1,073,788																																
ACH Transfer to US Bank-1999Bond Pmt																																		
Bank Fees																																		
Ending Balance	8/31/2016			<u>\$22,146</u>																														
<u>GENERAL FUND10-MMA RABOBANK</u>																																		
Beginning Balance	8/1/2016			\$1,310,541																														
Cash Receipts																																		
Transfers			17,713																															
Interest Earned		235																																
Ending Balance	8/31/2016			<u>\$1,293,063</u>																														
<u>GENERAL FUND 10 - LAIF</u>																																		
Beginning Balance	8/1/2016			\$1,073,196																														
Transfers																																		
Interest Earned																																		
Ending Balance	8/31/2016			<u>\$1,073,196</u>																														
<u>GENERAL FUND 20 - LAIF</u>																																		
Beginning Balance	8/1/2016			\$5,000,408																														
Transfers																																		
Interest Earned																																		
Ending Balance	8/31/2016			<u>\$5,000,408</u>																														
<u>SPECIAL REVENUE FUND 20-Operating RABOBANK</u>																																		
Beginning Balance	8/1/2016			\$1,514,372																														
Cash Receipts		816,440																																
Transfers			2,256,075																															
Wire Transfer to USBank-COWBondRefinance																																		
Bank Fees			6,540																															
Interest Earned																																		
Ending Balance	8/31/2016			<u>\$68,197</u>																														
<u>SPECIAL REVENUE Fund 20 Cash Mgmt-FUND20MMN RABOBANK</u>																																		
Beginning Balance	8/1/2016			\$1,610,671																														
Transfers		1,200,000																																
Bank Fees																																		
Interest Earned		377																																
Ending Balance	8/31/2016			<u>\$2,811,047</u>																														
<u>Certificate of Deposit - DWR Loan Reserve Rabobank Fund 40</u>																																		
Beginning Balance	8/1/2016			\$253,360																														
Interest Earned																																		
Ending Balance	8/31/2016			<u>\$253,360</u>																														
<u>BNY MELLON - COP Refinance Account Fund 40</u>																																		
Beginning Balance	8/1/2016			\$1																														
Transfers																																		
Bank Fees																																		
Money Fund Earnings																																		
Unrealized Gains/Loss																																		
Ending Balance	8/31/2016			<u>\$1</u>																														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;">Prior Month Ending Cash Balance:</td> <td style="width: 25%;">Total Deposits:</td> <td style="width: 25%;">Total Withdrawals:</td> <td style="width: 20%;">Month End Cash Balance:</td> </tr> <tr> <td></td> <td style="text-align: right;">\$10,856,457</td> <td style="text-align: right;">\$ 3,090,839</td> <td style="text-align: right;">\$ 3,425,878</td> <td style="text-align: right;">\$10,521,418</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">Cash Transfers</td> <td style="text-align: right;">2,273,788</td> <td style="text-align: right;">2,273,788</td> <td style="text-align: right;">-</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">Actual Cash Receipts/Disbursements</td> <td style="text-align: right;"><u>817,051</u></td> <td style="text-align: right;"><u>1,152,090</u></td> <td></td> </tr> </table>						Prior Month Ending Cash Balance:	Total Deposits:	Total Withdrawals:	Month End Cash Balance:		\$10,856,457	\$ 3,090,839	\$ 3,425,878	\$10,521,418							Cash Transfers	2,273,788	2,273,788	-							Actual Cash Receipts/Disbursements	<u>817,051</u>	<u>1,152,090</u>	
	Prior Month Ending Cash Balance:	Total Deposits:	Total Withdrawals:	Month End Cash Balance:																														
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	Actual Cash Receipts/Disbursements	<u>817,051</u>	<u>1,152,090</u>																															

**PAJARO VALLEY WATER MANAGEMENT AGENCY**  
**INVESTMENT REPORT**  
**ALL FUNDS**  
**August 31, 2016**

Description	Current Yield	Investment	% of Total Portfolio	Weighted Yield
<u>RABOBANK</u>				
Clearing Account	0.00%	22,146	0.21%	0.00%
Fund10-MMAcct	0.20%	1,293,063	12.29%	0.02%
Fund20Operating	0.00%	68,197	0.65%	0.00%
Fund20-MMAcct	0.20%	2,811,047	26.72%	0.05%
Certificate of Deposit-DWR Loan Reserve Fund 40	0.15%	253,360	2.41%	0.00%
<u>LAIF - Fund 10</u>	0.55%	1,073,196	10.20%	0.06%
<u>LAIF - Fund 20</u>	0.55%	5,000,408	47.53%	0.26%
<u>BNY MELLON - COP Refinance-Fund 40</u>	0.00%	1	0.00%	0.00%
Total		<b><u>\$10,521,418</u></b>	<b><u>100.0%</u></b>	

Total Funds Reserved (DWR)	253,360
Total Funds Invested	10,177,714
Total Funds Non-interest Bearing	90,343
Total Funds	<u>10,521,418</u>
Total Available Funds	10,268,057
Cash Reserve Policy Requirements (PVWMA)	<u>4,620,000</u>
Surplus (Deficit) of Funds	<u><u>5,648,057</u></u>

# Accounts Payable

## Checks by Date - Detail By Check Date

User: Nancy Printed: 9/7/16



Check No:	Vendor:	Check	Date:	Amount:
32950	A190	ACE HARDWARE	08/04/2016	
151632/2247		Field supplies		103.04
				103.04
32951	A105	ACKERMAN, TYLER	08/04/2016	
reimb.july-mile		Mileage reimb. July 18 thru July 29, 2106		72.36
				72.36
32952	A400	ACWA/JPIA WORKERS COMP	08/04/2016	
4/1/16 THRU 6/30/16		Workers Compensation		22.69
4/1/16 THRU 6/30/16		Workers Compensation		32.48
4/1/16 THRU 6/30/16		Workers Compensation		2.22
4/1/16 THRU 6/30/16		workers compensation		70.74
4/1/16 THRU 6/30/16		Workers Compensation		1,425.46
4/1/16 THRU 6/30/16		Workers Compensation		156.16
4/1/16 THRU 6/30/16				759.89
4/1/16 THRU 6/30/16				93.43
4/1/16 THRU 6/30/16				455.13
4/1/16 THRU 6/30/16				121.90
4/1/16 THRU 6/30/16				229.57
4/1/16 THRU 6/30/16				81.42
4/1/16 THRU 6/30/16				144.59
4/1/16 THRU 6/30/16				21.36
4/1/16 THRU 6/30/16				112.56
4/1/16 THRU 6/30/16				121.01
4/1/16 THRU 6/30/16				204.65
4/1/16 THRU 6/30/16				121.02
4/1/16 THRU 6/30/16				14.68
4/1/16 THRU 6/30/16				14.68
4/1/16 THRU 6/30/16				14.68
4/1/16 THRU 6/30/16				9.79
4/1/16 THRU 6/30/16				109.44
4/1/16 THRU 6/30/16				109.45
				4,449.00
32953	A150	ANDERSON PACIFIC ENGINEERING CONSTRUCTION INC	08/04/2016	
PAYMENT#3		Tank		388,407.50
				388,407.50
32954	A920	ATSA CORP	08/04/2016	
1158		Technology Services Data Analytics & Manan,		2,041.66
				2,041.66
32955	A850	AVAYA FINANCIAL SERVICES.	08/04/2016	
28941568		Phone/VM Lease Agreement		6.74
28941568		Phone/VM Lease Agreement		22.47

28941568		Phone/VM Lease Agreement		22.46
28941568		Phone/VM Lease Agreement		22.47
28941568		Phone/VM Lease Agreement		22.47
28941568		Phone/VM Lease Agreement		128.06
				224.67
Check No:	32956	Check	08/04/2016	
Vendor:	B102	BARTKIEWICZ, KRONICK & SHANAHAN		
8812.0003		BMP implementation, rvw Sloughs Hydrology		1,074.30
				1,074.30
Check No:	32957	Check	08/04/2016	
Vendor:	C1595	CH2MHILL		
381073143		Services during construction for the K1 pipelin		9,939.31
				9,939.31
Check No:	32958	Check	08/04/2016	
Vendor:	W506	CITY OF WATSONVILLE CLERK'S		
258		Services for 7/20/16 Council Chamber		70.00
				70.00
Check No:	32959	Check	08/04/2016	
Vendor:	c1720	CONTRACTOR COMPLIANCE & MONITORING INC.		
7284		Recycled water storage improvements Project 1		1,750.00
				1,750.00
Check No:	32960	Check	08/04/2016	
Vendor:	F200	FEDERAL EXPRESS, INC.		
548139632		mail sent to Phyllis Henry & Quick point		183.64
				183.64
Check No:	32961	Check	08/04/2016	
Vendor:	F309	DBA: GROENIGER & COMPANY FERGUSON ENTERPRISES, INC.		
1194469		field supplies		499.94
1194477		field supplies		211.14
				711.08
Check No:	32962	Check	08/04/2016	
Vendor:	G330	GUTIERREZ CONSULTANTS, INC.		
959		Prop 50		1,025.00
960		Control Board State Revolving Fund		5,125.00
961		IRWM Drought Grant		3,798.00
				9,948.00
Check No:	32963	Check	08/04/2016	
Vendor:	M900	MERRY MAIDS		
WO-28267866		Office housekeeping		14.70
WO-28267866		Office housekeeping		58.80
WO-28267866		Office housekeeping		18.38
WO-28267866		Office housekeeping		18.37
WO-28267866		Office housekeeping		18.38
WO-28267866		Office housekeeping		18.37
WO-28267867		Office housekeeping		14.70
WO-28267867		Office housekeeping		58.80
WO-28267867		Office housekeeping		18.38
WO-28267867		Office housekeeping		18.37
WO-28267867		Office housekeeping		18.38
WO-28267867		Office housekeeping		18.37
WO-28267868		Office housekeeping		14.70

WO-28267868	Office housekeeping	58.80
WO-28267868	Office housekeeping	18.38
WO-28267868	Office housekeeping	18.37
WO-28267868	Office housekeeping	18.38
WO-28267868	Office housekeeping	18.37
		441.00
Check No:	32964 Check 08/04/2016	
Vendor:	M1175 MONTEREY BAY ANALYTICAL SERVIC	
20896	Water samples	1,905.00
20897	Water samples	155.00
20898	Water samples	2,210.00
20951	water samples	1,200.00
21012	water samples	405.00
21042	water samples	1,780.00
		7,655.00
Check No:	32965 Check 08/04/2016	
Vendor:	m1650 MONTEREY COUNTY ASSESSOR	
48	PVWMA Assesor parcel Data report	65.00
64	PVWMA data report	65.00
		130.00
Check No:	32966 Check 08/04/2016	
Vendor:	M1714 MONTEREY COUNTY HEALTH DEPT. LABORATORY	
19411	water samples	406.00
		406.00
Check No:	32967 Check 08/04/2016	
Vendor:	O400 ORCHARD SUPPLY HARDWARE	
159631	field supplies	22.24
		22.24
Check No:	32968 Check 08/04/2016	
Vendor:	P500 PAJARO VALLEY LOCK SHOP	
114826	4-keys made	12.16
		12.16
Check No:	32969 Check 08/04/2016	
Vendor:	P800 PG & E	
1787734656-3	1859 Beach Rd	17,076.47
2926809320-9	Office Utilities -36 Brennan S	93.59
2926809320-9	Office Utilities -36 Brennan S	31.20
3771390038-1	Jensen Rd # 3	40.85
4291054495-8	475 San Andreas Rd	2,024.59
5290624576-7	2240 Beach Rd	17.39
5916054391-0	187 C San Andreas Rd	5,339.03
		24,623.12
Check No:	32970 Check 08/04/2016	
Vendor:	P1000 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	
3100353576	Leasing invoice	65.25
		65.25
Check No:	32971 Check 08/04/2016	
Vendor:	P950 PITNEY BOWES PURCHASE POWER, INC.	
800090000396445	postage reload	433.00
800090000396445	postage reload	433.00
800090000396445	postage reload	434.00



800090000396445	postage reload	1,750.00
800090000396445	postage reload	1,000.00
800090000396445	postage reload	1,000.00
		5,050.00
Check No:	32972 Check 08/04/2016	
Vendor:	P1109 PLATTS, BELINDA	
2016-7SNMP	Consulting PVWMA revw public drarf of SNA	2,100.00
		2,100.00
Check No:	32973 Check 08/04/2016	
Vendor:	R605 ROTARY CLUB OF FREEDOM	
2264	Dues	144.00
		144.00
Check No:	32974 Check 08/04/2016	
Vendor:	R781 ROTO ROOTER	
52005	repaired 2 water lines irrigation and gas line	383.00
52005 garanty	GUARANTEE 5 YRS repaired 2 water lines ir	8,419.04
		8,802.04
Check No:	32975 Check 08/04/2016	
Vendor:	S1405 SC FUELS	
1952892	Vehicles	27.72
1952892	vehicles	27.72
1952892	vehicles	27.72
1952892	vehicles	27.71
1952892	vehicles	31.68
1952892	Vehicles	27.72
1952892	Vehicles	27.72
		197.99
Check No:	32976 Check 08/04/2016	
Vendor:	S1420 SCOTTS VALLEY SPRINKLER	
179276	field supplies	61.52
		61.52
Check No:	32977 Check 08/04/2016	
Vendor:	S1732 SHERWIN-WILLIAMS	
4648-7	turn outs maint.	102.46
		102.46
Check No:	32978 Check 08/04/2016	
Vendor:	T361 THE REGENTS OF THE UNIVERSITY OF CA	
CLAIM#XB21743	Grant agreement #Y15-2992 program support	24,565.78
		24,565.78
Check No:	32979 Check 08/04/2016	
Vendor:	T359 THE STANDARD INSURANCE COMPANY	
6492990087	Benefits	2.32
6492990087	Benefits	3.32
6492990087	Benefits	0.23
6492990087	Benefits	145.84
6492990087	Benefits	7.24
6492990087	Benefits	15.98
6492990087	Benefits	77.75
6492990087	Benefits	9.55
6492990087	Benefits	46.57
6492990087	Benefits	12.47

6492990087	Benefits	23.49
6492990087	Benefits	8.33
6492990087	Benefits	14.79
6492990087	Benefits	2.19
6492990087	Benefits	11.52
6492990087	Benefits	12.38
6492990087	Benefits	20.94
6492990087	Benefits	12.38
6492990087	Benefits	1.00
6492990087	Benefits	1.50
6492990087	Benefits	1.50
6492990087	Benefits	1.50
6492990087	Benefits	11.20
6492990087	Benefits	11.20

455.19

Check No: 32980 Check 08/04/2016  
 Vendor: U105 USA NORTH 811  
 16070673 CA annual % of tickets fee. Flat rate

161.20

161.20

Check No: 32981 Check 08/04/2016  
 Vendor: Z151 ZOOM IMAGING SOLUTIONS, INC  
 1664582 Monthly Maintenance Contract  
 1664582 Monthly Maintenance Contract  
 1664582 Monthly Maintenance Contract  
 1664582 Monthly Maintenance Contract  
 1664582 Monthly Maintenance Contract

45.39

45.38

45.39

45.38

45.39

226.93

494,196.44

Check No: 0 Check 08/05/2016  
 Vendor: A1250 AFLAC- FLEX ONE  
 PR Batch 00001.08.2016 AFLAC-After Tax Ir  
 PR Batch 00001.08.2016 AFLAC-PreTax Inst

129.92

226.02

355.94

Check No: 0 Check 08/05/2016  
 Vendor: E830 DEPT. OF CHILD SUPORT SERVICES  
 PR Batch 00001.08.2016 Child Support Servic

194.30

194.30

Check No: 0 Check 08/05/2016  
 Vendor: N125 NATIONWIDE RETIREMENT SOLUTION  
 PR Batch 00001.08.2016 Deferred Comp-Natic

1,775.00

1,775.00

Check No: 0 Check 08/05/2016  
 Vendor: P1300 PERS-Fiscal Services Division Cashier Unit  
 PR Batch 00001.08.2016 PEPRA Employee Pc  
 PR Batch 00001.08.2016 PEPRA-Employer Pc  
 PR Batch 00001.08.2016 PERS - Employee Sh  
 PR Batch 00001.08.2016 PERS - Employer Sh

258.00

270.59

2,757.12

3,497.59

6,783.30

Check No: 0 Check 08/05/2016  
 Vendor: P555 PVWMA-Cafeteria Account  
 PR Batch 00001.08.2016 AFLAC-FSA-Depen

423.06

	PR Batch 00001.08.2016 AFLAC-FSA Medic		619.90
			1,042.96
Check No:	0	Check	08/05/2016
Vendor:	S2525	CALPERS	
	PR Batch 00001.08.2016 CALPERS Deferred		990.00
	PR Batch 00001.08.2016 CALPERS DEFERR		710.64
			1,700.64
Check No:	32982	Check	08/05/2016
Vendor:	A300	ACWA/JPIA	
	PR Batch 00001.08.2016 Dental - ACWA		1,495.13
	PR Batch 00001.08.2016 Health-Employee As		30.55
	PR Batch 00001.08.2016 EE DependentHealth		738.16
	PR Batch 00001.08.2016 Health - ACWA		23,688.41
	PR Batch 00001.08.2016 Life - ACWA		281.27
	PR Batch 00001.08.2016 Life Insurance - Emp		74.45
	PR Batch 00001.08.2016 Vision - ACWA		241.28
			26,549.25
			38,401.39
Check No:	32983	Check	08/18/2016
Vendor:	A910	ATCHINSON,BARISONE,CONDOTTI	
32389	Professional services from 7/1 to 7/31/16		526.50
32389	Professional services from 7/1 to 7/31/16		1,794.00
32389	Professional services from 7/1 to 7/31/16		3,905.40
			6,225.90
Check No:	32984	Check	08/18/2016
Vendor:	B195	BALANCE HYDROLOGICS, INC	
215177-0716	Data Processing services		2,846.25
			2,846.25
Check No:	32985	Check	08/18/2016
Vendor:	C122	CALPERS FINANCIAL REPORTING & ACCOUNTING	
14811503	Professional services		1,300.00
			1,300.00
Check No:	32986	Check	08/18/2016
Vendor:	C960	CARDIFF PEST CONTROL	
77101			55.00
77101			13.20
77101			13.20
77101			14.30
77101			14.30
			110.00
Check No:	32987	Check	08/18/2016
Vendor:	C1099	CAROLLO ENGINEERS	
150962	professional services from 7/1 thru 7/31/16		5,549.00
			5,549.00
Check No:	32988	Check	08/18/2016
Vendor:	C103	CBEC, INC	
15-1031-8	Professional servies from July1, thru July 31, 2		1,790.41
			1,790.41
Check No:	32989	Check	08/18/2016

Vendor:	C1635	CITI COSTCO WHOLESALE	
7/7 to 8/4/16		office supplies	609.11
			609.11
Check No:	32990	Check	08/18/2016
Vendor:	F309	DBA: GROENIGER & COMPANY FERGUSON ENTERPRISES, INC.	
1194477/69		field supplies	2,430.43
1195502		field supplies	1,318.19
			3,748.62
Check No:	32991	Check	08/18/2016
Vendor:	I1750	ITRON, INC.	
422116		Technology	116.97
422116		Technology	304.12
422116		Technology	280.73
422116		Technology	280.73
422116		Technology	280.73
422116		Technology	280.72
422116		Technology	280.73
422116		Technology	233.94
422116		Technology	140.37
422116		Technology	140.36
			2,339.40
Check No:	32992	Check	08/18/2016
Vendor:	L563	LOCKWOOD, BRIAN	
6/23 to 7/22/16		cell reimb. from 6/23/16 thru 7/22/16	43.37
6/23 to 7/22/16		cell reimb. from 6/23/16 thru 7/22/16	43.36
			86.73
Check No:	32993	Check	08/18/2016
Vendor:	M1425	MONTEREY BAY PROFESSIONAL LANDSCAPE	
30746		Monthly landscape maintenance	90.00
30746		Monthly landscape maintenance	22.50
30746		Monthly landscape maintenance	22.50
30746		Monthly landscape maintenance	22.50
30746		Monthly landscape maintenance	22.50
			180.00
Check No:	32994	Check	08/18/2016
Vendor:	O411	O'REILLY AUTO PARTS	
1085181		Vehicle Maintanance and Parts	14.59
1085181		Vehicle Maintanance and Parts	14.59
1085181		Vehicle Maintanance and Parts	14.60
1085181		Vehicle Maintanance and Parts	14.59
1085181		Vehicle Maintanance and Parts	16.68
1085181		Vehicle Maintanance and Parts	14.59
1085181		Vehicle Maintanance and Parts	14.59
			104.23
Check No:	32995	Check	08/18/2016
Vendor:	P800	PG & E	
9218085363-9		162 San Andreas Rd	307.40
9968544374-1		36 Brennan st	104.56
9968544374-1		36 Brennan st	313.70
			725.66
Check No:	32996	Check	08/18/2016
Vendor:	P400	PVI PAJARO VALLEY IRRIGATION, INC.	

INV200019388		Meter parts		74.76
INV200019433		Meter parts		169.35
				244.11
Check No:	32997	Check	08/18/2016	
Vendor:	R40	RABOBANK VISA CARDMEMBER SERVICE		
CPN1302348		Hyatt Hotels to Conference		644.55
CPN1302348		Radioshack		10.89
CPN1302348		second street lunch for meeting		91.43
				746.87
Check No:	32998	Check	08/18/2016	
Vendor:	R50	RAIN FOR RENT		
035016335		field supplies		1,624.34
				1,624.34
Check No:	32999	Check	08/18/2016	
Vendor:	S1405	SC FUELS		
1958422		Vehicles		74.13
1958422		vehicles		74.13
1958422		vehicles		74.13
1958422		vehicles		74.14
1958422		vehicles		84.72
1958422		Vehicles		74.13
1958422		Vehicles		74.13
				529.51
Check No:	33000	Check	08/18/2016	
Vendor:	S2615	STORDOK		
5353206				60.00
				60.00
Check No:	33001	Check	08/18/2016	
Vendor:	S2805	SUNCREST NURSERIES, INC		
REBATE		Rebate Conservation program		4,000.00
				4,000.00
Check No:	33002	Check	08/18/2016	
Vendor:	S2865	SWCA ENVIRONMENTAL CONSULTANTS		
54881		Professional services from July 31, 2016		953.32
				953.32
Check No:	33003	Check	08/18/2016	
Vendor:	T100	TAYLOR'S OFFICE CITY, INC.		
298520/959		office supplies		43.13
298520/959		office supplies		43.13
				86.26
Check No:	33004	Check	08/18/2016	
Vendor:	T333	THE BANK OF NEW YORK MELLON TRUST CO.		
PAJAROVWMA15		Loan Interest \$396,100 (-237.75 on hand) TOI		395,862.25
				395,862.25
Check No:	33005	Check	08/18/2016	
Vendor:	T345	THE HOME DEPOT CREDIT SERVICES		
39396679		field supplies		304.24
				304.24
Check No:	33006	Check	08/18/2016	

Vendor:	T255	TOM'S SEPTIC TANK SERVICES, INC.	
4569		intermediate sump Gobaning & Harkins Slougl	1,444.00
			1,444.00
Check No:	33007	Check	08/18/2016
Vendor:	T274	TOSHIBA FINANCIAL SERVICES	
310074893		Copier Monthly Fees	127.09
310074893		Copier Monthly Fees	127.10
310074893		Copier Monthly Fees	127.09
310074893		Copier Monthly Fees	127.10
310074893		Copier Monthly Fees	127.09
			635.47
Check No:	33008	Check	08/18/2016
Vendor:	T300	TRIAxIAL DATA SYSTEMS	
1186		updated management fees and generated tax ro	600.00
1186		Professional services	2,037.50
			2,637.50
Check No:	33009	Check	08/18/2016
Vendor:	V369	VERIZON WIRELESS	
9769527641		Operations cell service	123.37
9769527641		Operations cell service	123.36
9769527641		Operations cell service	123.37
9769527641		Operations cell service	123.36
			493.46
Check No:	33010	Check	08/18/2016
Vendor:	W074	W.L. JEFSEN COMPANY	
37629		Perforated sheets	86.11
			86.11
Check No:	33011	Check	08/18/2016
Vendor:	Z100	ZAG TECHNICAL SERVICES, INC.	
83922		Computer Support	82.50
83922		Computer Support	214.50
83922		Computer Support	198.00
83922		Computer Support	198.00
83922		Computer Support	198.00
83922		Computer Support	198.00
83922		Computer Support	198.00
83922		Computer Support	165.00
83922		Computer Support	99.00
83922		Computer Support	99.00
			1,650.00
Check No:	33012	Check	08/18/2016
Vendor:	Z110	ZAMORA, JAVIER	
REBATE CONSERV		Rebate Conservation program	3,300.00
			3,300.00
			440,272.75
Check No:	0	Check	08/19/2016
Vendor:	A1250	AFLAC- FLEX ONE	
		PR Batch 00002.08.2016 AFLAC-After Tax Ir	129.92
		PR Batch 00002.08.2016 AFLAC-PreTax Inst	226.02
			355.94

Check No:	0	Check	08/19/2016	
Vendor:	E830	DEPT. OF CHILD SUPORT SERVICES		
		PR Batch 00002.08.2016 Child Support Servic		194.30
				194.30
Check No:	0	Check	08/19/2016	
Vendor:	N125	NATIONWIDE RETIREMENT SOLUTION		
		PR Batch 00002.08.2016 Deferred Comp-Natio		1,815.00
				1,815.00
Check No:	0	Check	08/19/2016	
Vendor:	P1300	PERS-Fiscal Services Division Cashier Unit		
		PR Batch 00002.08.2016 PEPRA Employee Pc		258.00
		PR Batch 00002.08.2016 PEPRA-Employer Pc		270.59
		PR Batch 00002.08.2016 PERS - Employee Sh		2,757.13
		PR Batch 00002.08.2016 PERS - Employer Sh		3,497.58
		Unfunded Accrued Liability		1,787.44
		Unfunded Accrued Liability		139.14
		Unfunded Accrued Liability		166.78
		Unfunded Accrued Liability		942.56
		Unfunded Accrued Liability		58.18
		Unfunded Accrued Liability		595.30
		Unfunded Accrued Liability		192.53
		Unfunded Accrued Liability		338.90
		Unfunded Accrued Liability		110.35
		Unfunded Accrued Liability		74.31
		Unfunded Accrued Liability		137.94
		Unfunded Accrued Liability		209.44
		Unfunded Accrued Liability		71.33
		Unfunded Accrued Liability		136.62
				11,744.12
Check No:	0	Check	08/19/2016	
Vendor:	P555	PVWMA-Cafeteria Account		
		PR Batch 00002.08.2016 AFLAC-FSA-Depen		423.06
		PR Batch 00002.08.2016 AFLAC-FSA Medic		619.90
				1,042.96
Check No:	0	Check	08/19/2016	
Vendor:	S2525	CALPERS		
		PR Batch 00002.08.2016 CALPERS Deferred		690.00
		PR Batch 00002.08.2016 CALPERS DEFERR		1,159.02
				1,849.02
Check No:	33013	Check	08/19/2016	
Vendor:	C1580	CHARTER BUSINESS COMMUNICATIONS		
	8203110070495564	agency phone lines		148.94
	8203110070495564	agency phone lines		148.94
	8203110070495564	agency phone lines		74.46
	8203110070495564	agency phone lines		74.47
	8203110070495564	agency phone lines		74.47
	8203110070495564	agency phone lines		74.47
				595.75
Check No:	33014	Check	08/19/2016	
Vendor:	F826	FREEDOM ROTARY FOUNDATION		
Burrito Bash		Pajaro Valley Burrito Bash		75.00
				75.00

Check No:	33015	Check	08/19/2016	
Vendor:	R999	PETTY CASH		
Pcash 7/12-8/17		Admin Mtg		6.10
Pcash 7/12-8/17		Car wash & Tail light ford focus		37.30
Pcash 7/12-8/17		2-Birthday cakes		67.98
				111.38
Check No:	33016	Check	08/19/2016	
Vendor:	S1900	SOIL CONTROL LAB, INC.		
6080476		Soil		1,350.00
				1,350.00
Check No:	33017	Check	08/19/2016	
Vendor:	S2400	STAPLES CREDIT PLAN		
733077/093		Office supplies		29.63
733077/093		Office supplies		29.63
				59.26
Check No:	33018	Check	08/19/2016	
Vendor:	T359	THE STANDARD INSURANCE COMPANY		
006492990087/SEPT		Benefits		2.32
006492990087/SEPT		Benefits		3.32
006492990087/SEPT		Benefits		0.23
006492990087/SEPT		Benefits		145.84
006492990087/SEPT		Benefits		7.24
006492990087/SEPT		Benefits		15.98
006492990087/SEPT		Benefits		77.75
006492990087/SEPT		Benefits		9.55
006492990087/SEPT		Benefits		46.57
006492990087/SEPT		Benefits		12.47
006492990087/SEPT		Benefits		23.49
006492990087/SEPT		Benefits		8.33
006492990087/SEPT		Benefits		14.79
006492990087/SEPT		Benefits		2.19
006492990087/SEPT		Benefits		11.52
006492990087/SEPT		Benefits		12.38
006492990087/SEPT		Benefits		20.94
006492990087/SEPT		Benefits		12.38
006492990087/SEPT		Benefits		1.00
006492990087/SEPT		Benefits		1.50
006492990087/SEPT		Benefits		1.50
006492990087/SEPT		Benefits		1.50
006492990087/SEPT		Benefits		11.20
006492990087/SEPT		Benefits		11.20
				455.19
Check No:	33019	Check	08/19/2016	
Vendor:	W80	WAGEWORKS		
125AI0480661		Monthly Administration Fee		100.00
				100.00
		Date Totals:		19,747.92
		Report Total:		992,618.50



# Bank Reconciliation

## Checks by Date

User: Nancy

Printed: 09/07/2016 - 11:07AM



Cleared and Not Cleared Checks

Check No	Check Date	Name	Module	Clear Date	Amount
32950	08/04/2016	ACE HARDWARE	AP		103.04
32951	08/04/2016	ACKERMAN, TYLER	AP		72.36
32952	08/04/2016	ACWA/JPIA WORKERS COMP	AP		4,449.00
32953	08/04/2016	ANDERSON PACIFIC ENGINEERING CONSTRUCTION INC	AP		388,407.50
32954	08/04/2016	ATSA CORP	AP		2,041.66
32955	08/04/2016	AVAYA FINANCIAL SERVICES.	AP		224.67
32956	08/04/2016	BARTKIEWICZ, KRONICK & SHANAHAN	AP		1,074.30
32957	08/04/2016	CH2MHILL	AP		9,939.31
32958	08/04/2016	CITY OF WATSONVILLE CLERK'S	AP		70.00
32959	08/04/2016	CONTRACTOR COMPLIANCE & MONITORING INC.	AP		1,750.00
32960	08/04/2016	FEDERAL EXPRESS, INC.	AP		183.64
32961	08/04/2016	DBA: GROENIGER & COMPANY FERGUSON ENTERPRISES, INC.	AP		711.08
32962	08/04/2016	GUTIERREZ CONSULTANTS, INC.	AP		9,948.00
32963	08/04/2016	MERRY MAIDS	AP		441.00
32964	08/04/2016	MONTEREY BAY ANALYTICAL SERVIC	AP		7,655.00
32965	08/04/2016	MONTEREY COUNTY ASSESSOR	AP		130.00
32966	08/04/2016	MONTEREY COUNTY HEALTH DEPT. LABORATORY	AP		406.00
32967	08/04/2016	ORCHARD SUPPLY HARDWARE	AP		22.24
32968	08/04/2016	PAJARO VALLEY LOCK SHOP	AP		12.16
32969	08/04/2016	PG & E	AP		24,623.12
32970	08/04/2016	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	AP		65.25
32971	08/04/2016	PITNEY BOWES PURCHASE POWER, INC.	AP		5,050.00
32972	08/04/2016	PLATTS, BELINDA	AP		2,100.00
32973	08/04/2016	ROTARY CLUB OF FREEDOM	AP		144.00
32974	08/04/2016	ROTO ROOTER	AP		8,802.04
32975	08/04/2016	SC FUELS	AP		197.99
32976	08/04/2016	SCOTTS VALLEY SPRINKLER	AP		61.52
32977	08/04/2016	SHERWIN-WILLIAMS	AP		102.46
32978	08/04/2016	THE REGENTS OF THE UNIVERSITY OF CA	AP		24,565.78
32979	08/04/2016	THE STANDARD INSURANCE COMPANY	AP		455.19
32980	08/04/2016	USA NORTH 811	AP		161.20
32981	08/04/2016	ZOOM IMAGING SOLUTIONS, INC	AP		226.93
0	08/05/2016	AFLAC- FLEX ONE	AP	8/4/2016	355.94
0	08/05/2016	DEPT. OF CHILD SUPORT SERVICES	AP	8/4/2016	194.30
0	08/05/2016	NATIONWIDE RETIREMENT SOLUTION	AP	8/4/2016	1,775.00
0	08/05/2016	PERS-Fiscal Services Division Cashier Unit	AP	8/4/2016	6,783.30
0	08/05/2016	PVWMA-Cafeteria Account	AP	8/4/2016	1,042.96
0	08/05/2016	CALPERS	AP	8/4/2016	1,700.64
0	08/05/2016	MARCUS MENDIOLA	PR		1,421.90
0	08/05/2016	MARY BANNISTER	PR		3,946.47
0	08/05/2016	NANCY TREVINO	PR		450.00
0	08/05/2016	LAURA TAAY	PR		500.00
0	08/05/2016	NANCY TREVINO	PR		150.00
0	08/05/2016	TERESA DELFINO	PR		100.00
0	08/05/2016	BRIAN LOCKWOOD	PR		2,973.91
0	08/05/2016	TYLER ACKERMAN	PR		462.53
0	08/05/2016	ROSEMARIE IMAZIO	PR		92.35
0	08/05/2016	BRIAN LOCKWOOD	PR		330.43
0	08/05/2016	LAURA TAAY	PR		1,910.69

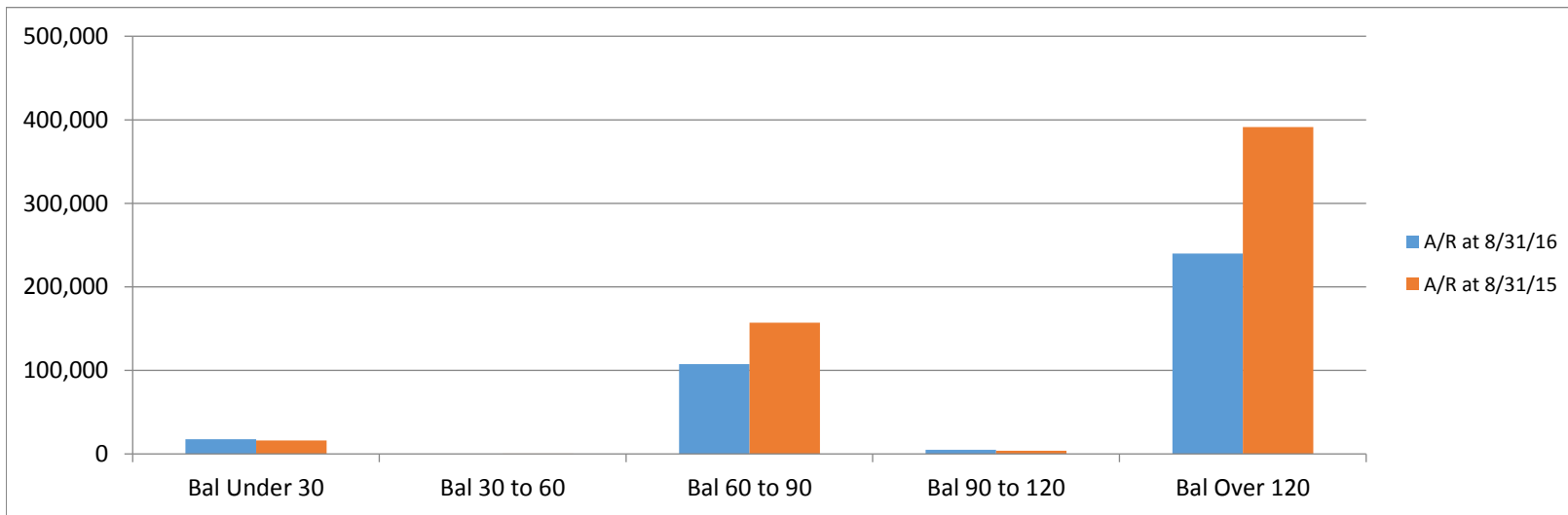
Check No	Check Date	Name	Module	Clear Date	Amount
0	08/05/2016	LEONARD VILLANUEVA	PR		2,348.35
0	08/05/2016	MARIA LIZAOLA	PR		30.00
0	08/05/2016	MARIA LIZAOLA	PR		1,517.03
0	08/05/2016	JESUS MARTINEZ	PR		2,982.38
0	08/05/2016	SHINEHAH BIGHAM	PR		2,246.68
0	08/05/2016	TERESA DELFINO	PR		3,191.31
0	08/05/2016	NANCY TREVINO	PR		1,729.94
0	08/05/2016	JAVIER ZAMORA	PR		92.35
0	08/05/2016	PAUL FAUROT	PR		97.21
0	08/05/2016	ROCIO GUERRERO	PR		1,815.01
0	08/05/2016	CASEY MEUSEL	PR		1,736.35
0	08/05/2016	AMY NEWELL	PR		92.35
0	08/05/2016	DAVID PARRA	PR		2,437.46
32982	08/05/2016	ACWA/JPIA	AP		26,549.25
32983	08/18/2016	ATCHINSON,BARISONE,CONDOTTI	AP		6,225.90
32984	08/18/2016	BALANCE HYDROLOGICS, INC	AP		2,846.25
32985	08/18/2016	CALPERS FINANCIAL REPORTING & ACCOUNTING	AP		1,300.00
32986	08/18/2016	CARDIFF PEST CONTROL	AP		110.00
32987	08/18/2016	CAROLLO ENGINEERS	AP		5,549.00
32988	08/18/2016	CBEC, INC	AP		1,790.41
32989	08/18/2016	CITI COSTCO WHOLESALE	AP		609.11
32990	08/18/2016	DBA: GROENIGER & COMPANY FERGUSON ENTERPRISES, INC.	AP		3,748.62
32991	08/18/2016	ITRON, INC.	AP		2,339.40
32992	08/18/2016	LOCKWOOD, BRIAN	AP		86.73
32993	08/18/2016	MONTEREY BAY PROFESSIONAL LANDSCAPE	AP		180.00
32994	08/18/2016	O'REILLY AUTO PARTS	AP		104.23
32995	08/18/2016	PG & E	AP		725.66
32996	08/18/2016	PVI PAJARO VALLEY IRRIGATION, INC.	AP		244.11
32997	08/18/2016	RABOBANK VISA CARDMEMBER SERVICE	AP		746.87
32998	08/18/2016	RAIN FOR RENT	AP		1,624.34
32999	08/18/2016	SC FUELS	AP		529.51
33000	08/18/2016	STORDOK	AP		60.00
33001	08/18/2016	SUNCREST NURSERIES, INC	AP		4,000.00
33002	08/18/2016	SWCA ENVIRONMENTAL CONSULTANTS	AP		953.32
33003	08/18/2016	TAYLOR'S OFFICE CITY, INC.	AP		86.26
33004	08/18/2016	THE BANK OF NEW YORK MELLON TRUST CO.	AP		395,862.25
33005	08/18/2016	THE HOME DEPOT CREDIT SERVICES	AP		304.24
33006	08/18/2016	TOM'S SEPTIC TANK SERVICES, INC.	AP		1,444.00
33007	08/18/2016	TOSHIBA FINANCIAL SERVICES	AP		635.47
33008	08/18/2016	TRIAxIAL DATA SYSTEMS	AP		2,637.50
33009	08/18/2016	VERIZON WIRELESS	AP		493.46
33010	08/18/2016	W.L. JEFSEN COMPANY	AP		86.11
33011	08/18/2016	ZAG TECHNICAL SERVICES, INC.	AP		1,650.00
33012	08/18/2016	ZAMORA, JAVIER	AP		3,300.00
0	08/19/2016	AFLAC- FLEX ONE	AP	8/18/2016	355.94
0	08/19/2016	DEPT. OF CHILD SUPORT SERVICES	AP	8/18/2016	194.30
0	08/19/2016	NATIONWIDE RETIREMENT SOLUTION	AP	8/18/2016	1,815.00
0	08/19/2016	PERS-Fiscal Services Division Cashier Unit	AP	8/18/2016	11,744.12
0	08/19/2016	PVWMA-Cafeteria Account	AP	8/18/2016	1,042.96
0	08/19/2016	CALPERS	AP	8/18/2016	1,849.02
0	08/19/2016	MARCUS MENDIOLA	PR		1,390.54
0	08/19/2016	MARY BANNISTER	PR		3,995.47
0	08/19/2016	NANCY TREVINO	PR		450.00
0	08/19/2016	LAURA TAAY	PR		500.00
0	08/19/2016	NANCY TREVINO	PR		150.00
0	08/19/2016	TERESA DELFINO	PR		100.00
0	08/19/2016	BRIAN LOCKWOOD	PR		3,023.47
0	08/19/2016	TYLER ACKERMAN	PR		315.50
0	08/19/2016	BRIAN LOCKWOOD	PR		335.94
0	08/19/2016	LAURA TAAY	PR		1,945.43
0	08/19/2016	LEONARD VILLANUEVA	PR		2,042.37

<b>Check No</b>	<b>Check Date</b>	<b>Name</b>	<b>Module</b>	<b>Clear Date</b>	<b>Amount</b>
0	08/19/2016	MARIA LIZAOLA	PR		30.00
0	08/19/2016	MARIA LIZAOLA	PR		1,584.01
0	08/19/2016	JESUS MARTINEZ	PR		3,236.22
0	08/19/2016	SHINEHAH BIGHAM	PR		2,633.34
0	08/19/2016	TERESA DELFINO	PR		3,154.66
0	08/19/2016	NANCY TREVINO	PR		1,778.19
0	08/19/2016	ROCIO GUERRERO	PR		1,881.20
0	08/19/2016	CASEY MEUSEL	PR		1,772.08
0	08/19/2016	DAVID PARRA	PR		2,144.34
33013	08/19/2016	CHARTER BUSINESS COMMUNICATIONS	AP		595.75
33014	08/19/2016	FREEDOM ROTARY FOUNDATION	AP		75.00
33015	08/19/2016	PETTY CASH	AP		111.38
33016	08/19/2016	SOIL CONTROL LAB, INC.	AP		1,350.00
33017	08/19/2016	STAPLES CREDIT PLAN	AP		59.26
33018	08/19/2016	THE STANDARD INSURANCE COMPANY	AP		455.19
33019	08/19/2016	WAGeworks	AP		100.00

Total: 1,057,735.96

**PVWMA**  
**Accounts Receivable Aging 3 Month Trend**  
**As of 8/31/2016**

	Balance Forward	Bal Under 30	Bal 30 to 60	Bal 60 to 90	Bal 90 to 120	Bal Over 120
Accounts Receivable before credits	369,774	17,763	0	107,413	4,855	239,743
Credits	<u>(229,920)</u>					
Total Accounts Receivable at 8/31/16	139,854					
Accounts Receivable before credits	568,362	16,192	204	156,926	3,808	391,233
Credits	<u>(106,326)</u>					
Total Accounts Receivable at 8/31/15	462,036					
Accounts Receivable before credits	793,831	28,390	504,241	5,161	694	255,345
Credits	<u>(233,116)</u>					
Total Accounts Receivable at 7/29/16	560,715					
Accounts Receivable before credits	3,099,300	2,811,209	5,229	696	34,770	247,397
Credits	<u>(284,264)</u>					
Total Accounts Receivable at 6/30/16	2,815,036					



PAJARO VALLEY WATER MANAGEMENT AGENCY					
PRELIMINARY BUDGET vs. ACTUAL					
2015-16FY as of 6/30/16					
Description	2015 One Year Prior Actual	2016 Budget	2016 YTD End Balance	Remaining YTD Budget (Over) Under Variance % Var	
<b>Revenue</b>					
MANAGEMENT FEES	\$ 383,634.00	\$ 383,634.00	\$ 383,938.00	\$ (304.00)	-0.08%
AUGMENTATION CHARGES	\$ 9,226,565.65	\$ 10,065,230.00	\$ 9,443,150.08	\$ 622,079.92	6.18%
DELIVERED WATER SALES	\$ 1,468,510.03	\$ 1,670,400.00	\$ 1,528,989.50	\$ 141,410.50	8.47%
GRANTS & LOANS	\$ 133,721.64	\$ 1,230,000.00	\$ 969,781.76	\$ 260,218.24	21.16%
INVESTMENT INCOME	\$ 49,345.57	\$ 20,000.00	\$ 37,504.70	\$ (17,504.70)	-87.52%
OTHER REVENUE	\$ 135,059.52	\$ 10,000.00	\$ 67,652.38	\$ (57,652.38)	-576.52%
<b>Revenue Total</b>	<b>\$ 11,396,836.41</b>	<b>\$ 13,379,264.00</b>	<b>\$ 12,431,016.42</b>	<b>\$ 948,247.58</b>	<b>7.09%</b>
<b>Expenditures</b>					
SALARIES & WAGES	\$ 1,591,199.47	\$ 1,726,799.00	\$ 1,744,835.11	\$ (18,036.11)	-1.04%
STAFF DEVELOPMENT	\$ 26,352.26	\$ 62,000.00	\$ 30,042.14	\$ 31,957.86	51.54%
OPERATING	\$ 1,157,206.93	\$ 1,596,626.00	\$ 1,171,120.97	\$ 425,505.03	26.65%
MAINTENANCE	\$ 9,967.85	\$ 19,950.00	\$ 10,343.64	\$ 9,606.36	48.15%
CAPITAL ASSETS	\$ 1,128,470.02	\$ 7,116,600.00	\$ 4,358,049.99	\$ 2,758,550.01	38.76%
PROJECT O&M	\$ 2,167,896.12	\$ 2,866,500.00	\$ 2,255,408.66	\$ 611,091.34	21.32%
FINANCING & DEBT SERVICES	\$ 2,002,692.65	\$ 3,984,699.00	\$ 4,973,265.21	\$ (988,566.21)	-24.81%
SPECIAL ITEMS	\$ 277.01	\$ -	\$ 1,490.37	\$ (1,490.37)	
<b>Expenditures Total</b>	<b>\$ 8,084,062.31</b>	<b>\$ 17,373,174.00</b>	<b>\$ 14,544,556.09</b>	<b>\$ 2,828,617.91</b>	<b>16.28%</b>
<b>REVENUES IN EXCESS (DEFICIT) OF EXPENDITURES</b>	<b>3,312,774.10</b>	<b>(3,993,910.00)</b>	<b>(2,113,539.67)</b>		
<b>PRIOR YEAR CARRYOVER</b>		<b>3,993,910.00</b>		<b>3,993,910.00</b>	<b>100%</b>
<b>NET REVENUES IN EXCESS (DEFICIT) OF EXPENDITURES</b>		<b>0.00</b>	<b>(2,113,539.67)</b>		