



ADMINISTRATIVE/FINANCE COMMITTEE MEETING
PVWMA Conference Room
Tuesday, October 11, 2016, 4:00 p.m.
MEETING AGENDA

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Paul Faurot, Javier Zamora

Staff: Mary Bannister, General Manager, Teresa Delfino, Finance & Administrative Services Manager, Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approving Minutes of previous (September 13, 2016) Committee Meeting

5. Review and Consider Accepting Financial Reports for September 2016

- Activity Report
- Investment Report
- Accounts Payable Report

6. Review and Consider Accepting A/R Aging update for September 2016

7. Review and Consider Accepting Preliminary Budget to Actual Report through FYE June 2016

8. Receive Quarterly Contract Commitments through September 2016

9. Receive Quarterly Billing Summary through September 2016

10. Receive Quarterly Account Adjustments through September 2016

11. Receive Quarterly Collections Update through September 2016

12. Discuss future agenda items and next meeting date – Tuesday, November 8, 2016, 4:00 p.m.

13. Adjourn