



ADMINISTRATIVE/FINANCE COMMITTEE MEETING
PVWMA Conference Room
Wednesday, April 9, 2014, 12:30 p.m.
MEETING AGENDA

1. Welcome and Introductions

Committee members: Rosemarie Imazio (Chair), Dwight Lynn, Amy Newell

Staff: Mary Bannister, General Manager, Teresa Delfino, Administrative Services Manager,
Nancy Trevino, Financial Analyst

2. Director Comments

3. Public Comments

4. Consider Approving Minutes of previous (March 11, 2014) Committee Meeting

5. Review and Consider Accepting Financial Reports for March 2014

- Account Activity Report
- Investment Report
- Accounts Payable Report

6. Review and Consider Accepting A/R Aging and Collections update for March 2014

7. Consider Accepting Preliminary Budget to Actual Report through February 2014

8. Review AR Aging over 120 days in Detail

9. Review Collection Policy

10. Review and Consider Accepting 2014-2015 Preliminary Budget

11. Receive Personnel Policy Manual Update

12. Discuss future agenda items and next meeting date – May 13, 2014, 12:30 p.m.

13. Adjourn